

**EXCERPT FROM THE MINUTES OF THE MEETING OF THE
UNIVERSITY OF CONNECTICUT BOARD OF TRUSTEES
HELD JUNE 22, 2004**

The BOARD OF TRUSTEES VOTED to approve the following as the approved signatories on University contracts, including design professional agreements and leases. In all instances the authority of the Health Center officers is limited to Health Center matters; the authority of officers for the Storrs-based programs is limited to Storrs-based matters.

CONTRACT SIGNING AUTHORITY

1. Signature authority as designated herein shall extend to all University contracts, except that any contract to retain audit-related professional services in any amount shall require the prior approval of the Audit and Compliance Committee of the Board of Trustees.
2. The following officers may sign any and all agreements requiring the expenditure of funds that have been approved by the Board of Trustees:

The President, the Provost and Executive Vice President for Academic Affairs, the Executive Vice President for Health Affairs, any Vice President, any Vice Provost, the Athletic Director, any Associate Vice President, any Associate Vice Provost, the Chief Financial Officers for the Storrs-based programs and the Health Center, and the Controllers for the Storrs-based programs and the Health Center.
3. The President, the Provost and Executive Vice President for Academic Affairs, the Executive Vice President for Health Affairs, the Chief Financial Officer of the Health Center or the Vice Provost for Research and Graduate Education only may sign any research contract in any amount provided that items over \$100,000 be presented to the Board of Trustees as a subsequent information agenda item.
4. The following officers may sign any agreement requiring an expenditure of up to \$500,000 provided that items over \$100,000 be presented to the Board of Trustees as a subsequent information agenda item:

The President, the Provost and Executive Vice President for Academic Affairs, the Executive Vice President for Health Affairs, any Vice President, any Vice Provost, the Athletic Director, either Chief Financial Officer or, in the case of research contracts, the Assistant Vice Provost of the Office of Sponsored Programs.
5. In addition to those officers designated in #4 above, the following officers may sign any agreement requiring an expenditure of up to \$100,000:

Any Associate Vice President
6. In addition to these officers designated in #4 and #5 above, the following officers may sign any agreement requiring an expenditure of up to \$50,000:

Any Assistant Vice Provost, any Assistant Vice President, either Controller or either Associate Controller.
7. Any officer designated in #4, #5 and #6 above may sign any agreement pertaining to student-related activities over which the University has fiscal oversight.
8. The Vice President and Chief Operating Officer and the Vice President for Operations may sign any and all design professional agreements in any amount, provided that the design work is for a UCONN 2000 project whose budget has already been approved by the Board of Trustees as part of the annual list of UCONN 2000 authorized projects. Any design contracts so approved over \$100,000 shall be presented to the Board of Trustees as a subsequent information agenda item. In addition, the Director of Capital Project and Contract Administration may, in the case of design professional agreements, sign any agreement requiring an expenditure of no more than \$100,000.
9. The President, the Provost and Executive Vice President for Academic Affairs, or the Executive Vice President for Health Affairs, as appropriate, is authorized to designate the University officers who may sign such other agreements, not involving the expenditure of funds, as are necessary to facilitate the business of the University.



University of Connecticut
Office of the Provost

Peter J. Nicholls
Provost & Executive
Vice President
for Academic Affairs

December 12, 2006

TO: Academic Deans
FROM: Peter J. Nicholls, Provost
RE: Clinical Contracts and Affiliation Agreements

RECEIVED
DEC 14 2006
OFFICE OF THE ATTORNEY GENERAL
UNIVERSITY OF CONNECTICUT

The question regarding the execution of student affiliation agreements (including clinical agreements) relative to placement of students at off-campus sites has recently been raised with my office. Through this memo I am authorizing Deans to execute affiliation agreements for placement of both undergraduate and graduate students in facilities regarding experience that is required by their programs, until the Board's "Contract Signing Authority" delegation is updated. These affiliation contracts *should not* have a monetary obligation associated with them. Please note that affiliation agreements initiated by students that do not involve academic credit are the sole responsibility of the students and should not be executed by Deans.

The Attorney General's office has prepared two contract models for both graduate and undergraduate affiliation agreements for your future use. These templates have been designed specifically with the intent to protect the University's interest and include all the State's mandatory contract language. Please contact their office to obtain the contract templates and work closely with them to ensure that any deviation in language or form is submitted to their office for review prior to execution.

If you have any questions regarding these contracts, please consult Patricia Leavens in the Office of the Attorney General on campus.

Please note that this delegation of signing authority to Deans is restricted to student affiliation agreements only and does not extend to University contracts in general.

c: Ron Schurin
Patricia Leavens
Suman Singha

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